

SETTING UP AN ACCOUNT ON GCCYS.ORG

Each parent must set up an account at <http://www.gccys.org> to register their child/children for youth sports. To register for your account, follow these steps:

- 1) Navigate to <http://www.gccys.org> on your web browser
- 2) Select "Register" in the upper left corner of the main page
- 3) Enter the following information as requested:
 - a. Username – create your own user name
 - b. E-mail address – e-mail addresses are NOT shared
 - c. Password – follow guidelines presented
 - d. First & Last Name – this is YOUR name, not your child's
 - e. Sponsoring Organization – select GA
- 4) Optional fields
 - a. Subscribed team – if/when you know your child's team you can subscribe to get updates to that team. This may or may not be set up when you register. If not, you will be able to select this at a later date
 - b. Cell phone – if entered, you can receive text message notifications about your teams
 - c. Game Change Notification e-mail – receive information about game changes to your subscribed teams
 - d. League Announcement Notification e-mail – receive information about your subscribed team's leagues
- 5) Select "Create New Account"

To modify any information on your account once you have created that account, follow these steps:

- 1) Log in to your account on www.gccys.org
- 2) Select "Portals" in the upper right corner of the home page
 - a. From the dropdown, select "Subscriber"
- 3) Choose "Edit Subscriptions" in the Subscriptions section on the right hand side of the page